

DATA SUBJECT DISCLOSURE FORM

Use this address when sending by post:
 Data Protection Officer

Company Name	Address
JAQUAR UK LIMITED	Surrey House, 36-44 High Street Redhill, Surrey, RH1 1RH United Kingdom
JAQUAR EUROPE S.R.L.	VIA E.DE AMICIS NO. 53 Milan Italy
JAQUAR EUROPE S.R.L. (BRANCH OF ITALY OFFICE)	UI Sienna 82, 00-815 Warsaw, Poland
Jaquar Group, Headquarters	Plot No.3, Sector – 11,IMT Manesar, Gurgaon,National Capital Region – 122050,India

This Data Subject Disclosure Form is addressed to the person identified below as a result of completing the Data Subject Access Request Form registered with our company under the number [number of Data subject access request form].

Data Subject's Full Name	Data Subject's Date of Birth

Data Subject's Current Address

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Purpose of processing

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Recipients, or categories of recipients

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Retention period

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Source of the data (if not collected from the data subject)

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Comment [MT1]: Mail can be sent on any of the below offices

Comment [MT2]: If data was sent to other companies, provide their names.
 If you do not know the exact names of these companies, then write, for example, "market research companies".

Any regulated automated decisions taken	
Response to Data Subject Access Request	
Reasons for not disclosing information to the Data subject	
The information relates to an individual or individuals other than the data subject.	<input type="checkbox"/>
A similar or identical request in relation to the same data subject was previously complied with within a reasonable time period. Since there is no significant change in personal data held in relation to that data subject, any further request made within a six month period of the original request is considered to be a repeat request. [Company Name] does not normally provide further copies of the same data, nor is required to provide copies of documents which are already in the public domain.	<input type="checkbox"/>
Personal data are held in relation to a data subject that is in the form of an opinion given in confidence or protected by copyright law.	<input type="checkbox"/>
The information is considered privileged or confidential (e.g. a direct communication between a client and his/her lawyer).	<input type="checkbox"/>
The information is kept only for the purpose of statistics or research, and the results of the statistical work or research are not made available in a form that identifies any of the individuals involved.	<input type="checkbox"/>
The purposes related to the individual's rights under data protection legislation: requests made for other, non-data protection purposes can be rejected.	<input type="checkbox"/>
As a Data subject, you have the following rights:	
<ul style="list-style-type: none"> • Right of rectification – you have a right to correct data that we hold about you that is inaccurate or incomplete. • Right to be forgotten – in certain circumstances you can ask for the data we hold about you to be erased from our records. • Right to restriction of processing – where certain conditions apply, to have a right to restrict the processing. 	

- Right to object to processing – you have the right to object to certain types of processing such as direct marketing.
- Right to lodge a complaint – if you are not satisfied with how your personal data is being processed by [Company Name] (or third parties), or how your complaint has been handled, you may lodge a complaint directly with the supervisory authority and [Company Name] 's data protection representatives [Job title]

The name of the person providing the information:

Date:

Signature: